

# How to Complete a Commercial Invoice

<p><b>1</b> E S Company K H Address P I O P R P T E Phone E R Fax K</p>						
<b>Commercial Invoice</b>						
<b>2</b> Invoice to	Focuslab Ltd 9 Floor, Thosapol Land 4 Bldg. 2/39 Bangna-Trad Rd. KM-3 Bangkok 10260, Thailand Tel : 66 2 3618900			No / Reference Date of Invoice		
<b>2</b> Ship to	Focuslab Ltd 9 Floor, Thosapol Land 4 Bldg. 2/39 Bangna-Trad Rd. KM-3 Bangkok 10260, Thailand Tel : 66 2 3618900			Air Way Bill Number Carrier or Courier		
				Country of Export:		
				Country of Origin of Goods :		
				Country of Ultimate Destination:		
<b>8</b>	<b>8</b>	<b>9</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
Item	Description of Goods	Harmonized Code	Unit Quantity	Quantity (boxes)	Unit Value	Total Value
	Used (in-service) Lubricating Oil samples of					
Grand Total of Invoice						
Total Number of Packages: <input type="text"/>						
Total Weight (Indicate KGS or LBS) <input type="text"/>						
I declare that all the information contained in this invoice to be true and correct.						
Signature of Shipper / Exporter (Type name, title and sign)						
<b>11</b>						Company Stamp
(Type name, title and sign)						

## 1 Shipper or Exporter information

Company name , complete address and telephone number

## 2 Invoice to / Ship to

Focuslab -company name , address and telephone

## 3 Air Way Bill Number (AWB)

Indicate Air way bill number of Carrier or Courier

## 4 Carrier or Courier

Such as DHL , Fedex , TNT , UPS

## 5 Country of Export

Indicate the country of export

## 6 Country of Origin of Goods

Indicate the country of origin manufacture for the goods in your shipment

## 7 Country of Ultimate Destination

Indicate Thailand

## 8 Description of Goods

Provide an accurate description of contents in your shipment

## 9 Harmonized Code

Harmonized Code is used by Customs to determine duties ,taxes and clearance requirement for each item in your shipment  
Used lube oil is 27 10 19

## 10. "Not Regulated by IATA and ICAO "

"Non Flammable Goods and Non Toxic Goods "  
"No Commercial Value"

Please make sure the goods are Lubricating Oils .

## 11. Signature of shipper /Exporter